



**PRAIRIE BAND POTAWATOMI NATION  
2024 Pow Wow Celebration Committee  
Application & Agreement**

June 7 – June 9, 2024

Date Rcvd: \_\_\_\_\_  
Amt Rcvd: \_\_\_\_\_  
Amt Due: \_\_\_\_\_  
Conf. Sent: \_\_\_\_\_

**Craft and Food Vendors:**

The PBPB Pow Wow Committee would like to welcome you to our Annual Pow Wow. We are pleased to have you as part of this year's event. To ensure that your weekend with us is a safe and enjoyable one for everyone, we have developed the following rules for participation in our event:

1. **All vendors must obtain/hold a current a PBPB Business license, if needed a temporary Business license will be issued on site. The business license must be visibly displayed at all times during the event.**
2. **Craft Vendors must provide proof of enrollment in a federally recognized tribe.** Craft vendors without proof of enrollment in a federally recognized tribe **will not** be accepted.
3. **Food Vendors must have a valid Food Handlers Certificate (obtained within the past two years).**
4. NO dogs or other animals allowed in booth spaces. Animals are permitted in camping areas on a leash or otherwise restrained away from the public.
5. Absolutely NO alcohol or illegal drugs permitted within the Prairie People's Park or adjacent parking areas. Anyone possessing alcohol/illegal drugs in these areas will be subject to arrest.
6. Young children are always to be attended to while in vendor spaces. Curfew for all children under age 18 are to be in their camp or with a responsible adult ½ hour after the session ends each night.
7. Vendor spaces are designated according to the date of application & received payment. Paid vendors will receive two (2) vendor parking passes upon check-in.
8. Vendors may not set up until their space is assigned by Powwow Committee Vendor Coordinator.
9. The PBPB Pow Wow Celebration is held rain or shine. No refunds will be given in case of inclement weather.
10. Vendor space fees will not be prorated under any circumstances.
11. We reserve the right to refuse vendors a booth space because of space and/or safety limitations.
12. All vendors are expected to offer items for sale that are appropriate and respectful; the Committee reserves the right to require the removal of any items considered unsuitable to our event i.e. toy guns, carnival toys, fireworks.
13. We provide 110/220 volts amp service for use. However, vendors must supply their own lights, extension cords, tables, chairs etc. Generators which make little noise are acceptable.
14. Vendors must show respect to customers, other vendors and committee representatives. Conflict WILL NOT be tolerated. The Committee reserves the right to expel any vendor violating this request without refund.
15. Emergency Medical Services and Law Enforcement personnel are available on the grounds throughout the weekend. The First Aid building is located at the northeast corner of the grounds. It is manned 24-hours/day throughout our event. Officers patrol the arena area, vendor areas and camping areas regularly 24 hours/day and can be summoned by any Committee representative, EMS personnel, or other worker on the grounds with a radio. If necessary, call the Tribal Police directly at 877-727-6743 to have an officer dispatched to your location. A strong cell phone signal is present within the park.
16. The Committee will gratefully accept and are appreciative of any donations of raffle items to support the PBPB Pow Wow.

I have read and understand the above rules set forth by the PBPB Pow Wow Committee and I agree to abide by the above terms. The Vendor hereby agrees to indemnify, defend and hold harmless Prairie Band Potawatomi Nation, its employees, officers, agents, representatives and volunteers, in their official and individual capacities, from any and all liability, claim, loss, damage or expenses, including costs and attorneys' fees, that the Prairie Band Potawatomi Nation or its employees or volunteers incur as a result of any claims, actions, or lawsuits that arise out of, occur during, or are in any way connected with the Vendor's participation in this event. I certify that I am a duly authorized owner, partner, director, officer or representative of the applicant and that the statements made herein are true and correct to the best of my knowledge. I further agree on behalf of the applicant to be bound by and comply with all PBPB laws and submit to the jurisdiction of the Prairie Band Potawatomi Nation.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Tribal Affiliation: \_\_\_\_\_ Enrollment No.: \_\_\_\_\_

Brief list of items: \_\_\_\_\_

**NO BUSINESS OR PERSONAL CHECKS ACCEPTED / MONEY ORDERS OR CASHIER'S CHECKS ONLY!!!**

**Fees may also be paid on-line at <https://securepayment.link/pbpindiantribe/pow-wow-vendor-payments/>**

10' x 20' Craft/Day	20' x 20' Craft/Day	Food /Day	Craft/Food Non-Profit/day	Education	PBPB Craft/Food
\$25.00 _____	\$35.00 _____	\$100.00 _____	\$10 w/Proper Id__	\$0 _____	\$0 w/Mbr Card__
		Water Source Req. __			

**\*\*Enrolled Prairie Band Potawatomi Members, to receive discounted fees – must provide copy of enrollment card\*\***

**(Educational Booths will not be allowed to sell items or receive donations)**

**Payment in full or one days fee non-refundable deposit is required by May 1<sup>st</sup> to reserve a space.** Applications will be accepted after May 1<sup>st</sup> by fax or e-mail only, space is NOT GUARANTEED without a deposit. Please do not mail payments after May 1<sup>st</sup>. **Payment in full required before setting up.**

Make Payments To: PBPB Pow-wow, 16281 Q Road, Mayetta, KS 66509 or online by May 1<sup>st</sup>.

Contact: Coleen Thomas (785) 393-6597 Email: cthomas@pbpgaming.com