



**PRAIRIE BAND POTAWATOMI NATION**  
**2022 Pow Wow Celebration Committee**  
**Application & Agreement**

June 10 – June 12, 2022

Date Rcvd: \_\_\_\_\_  
 Amt Rcvd: \_\_\_\_\_  
 Amt Due: \_\_\_\_\_  
 Conf. Letter/  
 Receipt Sent: \_\_\_\_\_

**Craft and Food Vendors:**

The PBPB Pow Wow Committee would like to welcome you to our Annual Pow Wow. We are pleased to have you as part of this year's event. To ensure that your weekend with us is a safe and enjoyable one for everyone, we have developed the following rules for participation in our event:

1. **All vendors must obtain/hold a current a PBPB Business license through the PBPB Tax Commission @ [taxcommission@pbpnation.org](mailto:taxcommission@pbpnation.org) or (785)966-3998. This must completed by 4pm, Thursday, June 10<sup>th</sup>.**
2. **Craft Vendors must provide proof of enrollment in a federally recognized tribe.** Craft vendors without proof of enrollment in a federally recognized tribe will not be accepted.
3. **Food Vendors must have a valid Food Handlers Certificate (obtained within the past two years).**
4. NO dogs/other animals allowed in booth spaces. Animals are permitted in camping areas on a leash or otherwise restrained away from the public.
5. Absolutely NO alcohol or illegal drugs permitted within the Prairie People's Park or adjacent parking areas. Anyone possessing alcohol/illegal drugs in these areas will be subject to arrest.
6. Young children are always to be attended to while in vendor spaces. Curfew for all children under age 18 is ½ hour after the session ends each night, they are also expected to be in their camp or with a responsible adult.
7. Vendor spaces are designated according to the date of application & received payment. Paid vendors will receive two (2) vendor parking passes upon check-in.
8. Vendors may not set up until their space is assigned by the Powwow Committee Vendor Coordinator.
9. The PBPB Pow Wow Celebration is held rain or shine. No refunds will be given in case of inclement weather.
10. Vendor space fees will not be prorated under any circumstances.
11. We reserve the right to refuse vendors a booth space based on space and/or safety limitations.
12. All vendors are expected to offer items for sale that are appropriate and respectful; the Committee reserves the right to require the removal of any items considered unsuitable to our event i.e. toy guns, carnival toys, fireworks.
13. We provide 110 volts amp service for low wattage use. Vendors must supply their own lights, extension cords, tables, chairs etc. Generators which make little noise are acceptable. Vendors requiring electrical service greater than that provided should contact the Committee prior to arrival. We may not be able to accommodate higher service.
14. Vendors are expected to be respectful to customers, other vendors and committee representatives. Conflict WILL NOT be tolerated. The Committee reserves the right to expel any vendor for violating this request without refund.
15. Emergency Medical Services are available 24 hours/day, on the grounds and throughout the weekend. The First Aid building is located at the northeast corner of the grounds. Law Enforcement personnel are also available throughout the event. Officers patrol the arena area, vendor areas and camping areas regularly 24 hours/day and can be requested by any Committee representative, EMS personnel, or other worker on the grounds with a radio. If necessary, call the Tribal Police directly at 877-727-6743 to have an officer dispatched to your location. A strong cell phone signal is present within the park.
16. The Committee will gratefully accept and are appreciative of any donations of raffle items to support the PBPB Pow Wow.
17. A vendor meeting will be held at 3:00 PM Friday afternoon for any last-minute announcements, questions or concerns. Please meet directly south of the speaker stand.

I have read and understand the above rules set forth by the PBPB Pow Wow Committee and I agree to abide by the above terms. The Vendor hereby agrees to indemnify, defend and hold harmless Prairie Band Potawatomi Nation, its employees, officers, agents, representatives and volunteers, in their official and individual capacities, from any and all liability, claim, loss, damage or expenses, including costs and attorneys' fees, that the Prairie Band Potawatomi Nation or its employees or volunteers incur as a result of any claims, actions, or lawsuits that arise out of, occur during, or are in any way connected with the Vendor's participation in this event. I certify that I am a duly authorized owner, partner, director, officer or representative of the applicant and that the statements made herein are true and correct to the best of my knowledge. I further agree on behalf of the applicant to be bound by and comply with all PBPB laws and submit to the jurisdiction of the Prairie Band Potawatomi Nation.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Tribal Affiliation: \_\_\_\_\_ Enrollment No.: \_\_\_\_\_

Brief list of items: \_\_\_\_\_

**NO BUSINESS OR PERSONAL CHECKS ACCEPTED / MONEY ORDERS OR CASHIER'S CHECKS ONLY!!!**

10' x 20' Craft	20' x 20' Craft	Food 110volt Elec.	Food 220volt Elec.	Craft/Food Non-Profit	Educational Booth
\$150.00 _____	\$250.00 _____	\$500.00 _____	\$650.00 _____	\$25 w/Proper Id _____	\$0 _____

**\*\*Enrolled Prairie Band Potawatomi Members receive discounted fees – must provide copy of enrollment card\*\***

**(Educational Booths will not be allowed to sell items or receive donations)**

**Payment in full or a \$150.00 non-refundable deposit is required by May 20th to reserve a space.** Applications will be accepted after May 20th by fax or e-mail only, but space is NOT GUARANTEED without a deposit. Please do not mail payments after May 1<sup>st</sup>. **Payment in full required before setting up.**

Make Payments To: PBPB Pow-wow, 16281 Q Road, Mayetta, KS 66509  
 Contact: Coleen Thomas (785) 393-6597 Fax: (785) 966-7656 Email: cthomas@pbpgaming.com