

**Q: I have worked with my contractor with the program before, do I need to submit a Commercial Liability Insurance Declaration and a W-9 again?**

A: Yes. This is a grant program, with grant requirements.

**Q: My contractor is currently working with Auntie Susie; his information should already be on file. Do I need to re-submit the Commercial Liability Insurance Declarations and a W-9 again?**

A: Yes. This is a grant program, with grant requirements.

**Q: Can the program buy paint or other materials for me to do the work myself?**

A: No. This program no longer purchases materials for Homeowners to complete their own work. From the biggest to the smallest of jobs, you will need a Contractor.

**Q: How do I get a material list?**

A: Your local Home Improvement Center. I suggest speaking to customer service and explain to them what you need. From there it is a matter of shopping for what you specifically need. I recommend meeting your contractor at the Home Improvement Center. You will be able to get exactly what he/she needs to complete the project AND you will be able to see what is going to be purchase for your job.

**Q: How long will it take for my Contractor to receive payment?**

A: The general timeframe to process any payment is 2-3 weeks. Funding does not come from this office. All checks are mailed from PBPN Finance Department.

**Q: My contractor or his company expect payment IMMEDIATELY following the completion of my renovation or repair?**

A: ALL checks from the Nation take approximately 2-3 weeks to process. If your contractor cannot accept the terms of this program, you will need to find a different contractor who will.

**Q: Where will the check be sent to?**

A: All payments will be mailed to your contractor, and to the address that is listed on the W-9. There is no longer an option to pick up ANY check in person.

**Q: My cousin Vinnie was a painter by trade, can I hire him to paint for me?**

A: If cousin Vinnie can provide this program with a Commercial Insurance Declaration for his business and a W-9, yes.

**Q: Do I have to mail all my bid information to you?**

A: I can accept most correspondence through e-mail, fax, or regular mail. The application and Award Agreement must be originally signed.

**Q: How often can I apply for Renovation?**

A: You can apply for Renovation Repair 3 years from the date of your last activity. Per 2022 Renovation Repair Guidelines, your 1<sup>st</sup> year is considered your working year. Example-your approval date is January 1, 2022, your award will expire, January 1, 2023. Your date to re-apply for Housing Services is, January 1, 2026. You will receive the date you are eligible to re-apply in the Completion Letter, upon the close of your award.

**Q: By trade I am a Plumber and work for a local company, and I know how to complete the electrical work that I need done on my house. Can I complete my renovation myself to save money?**

A: No.

**Q: By trade I am a Plumber and work for a local company I am also bonded & Insured by this company. Can I complete my own plumbing repairs?**

A: Depends. If you're asking for the company you work for to submit a bid on your behalf, yes. If you're asking if you can complete your repairs, yourself because your company holds the bond & Insurance on you, no.

**Q: What are some of the eligible activities in the Renovation Repair program?**

- roof/gutters/siding painting/replacement
- windows/doors replacement
- structural/foundation damage
- heating/cooling/plumbing/electrical
- carpet/hardwood flooring
- garage addition/replacement
- outside drainage repair
- deck replacement
- weatherization
- insulation
- fencing
- tree removal
- kitchen/bathroom/bedroom/laundry room repair /upgrade/addition
- shed/storm shelters only on a permanent foundation