

PRAIRIE BAND POTAWATOMI NATION PLANNING AND ENVIRONMENTAL PROTECTION Policies for Special Event Waste Disposal and Recycling

Service Eligibility

All Tribal special events and Native American traditional, spiritual and religious locations/functions within the exterior boundaries or on nearby Tribal-owned property are eligible for service. If the requested service location is not on the Reservation, it will only be eligible for service if it doesn't create excessive burden or disruption to the existing route (less than 1 mile off route). The Division of Planning and Environmental Protection Manager will confirm eligibility in such a case.

All requests for disposal and recycling service must be submitted 48 hours in advance of the event in order to ensure availability and delivery of containers. Any requests submitted less than the 48-hour timeframe will be considered for service, but not guaranteed.

Mandatory Recycling-Waste Reduction Participation

All events are required to institute recycling measures in order to reduce disposal costs. Failure to participate will result in an additional fee assessed for disposal.

Garbage and Recycling Containers

1. Division staff will assess the request for containers and determine the size, placement and availability of containers issued.
2. The garbage and recycling containers remain the property of the Tribe at all times and shall be returned to the Tribe upon request.
3. Each contact to whom a waste and a recycling container is issued shall keep the bins in good condition, and not in a condition that is noxious, offensive or dangerous to public health.
4. If a container is damaged, the requestor may be held responsible for the repair or full replacement costs of the container.
5. All **recyclable items** except cardboard must be bagged to prevent fugitive litter.

Required Fees for Waste Disposal

Native American traditional, spiritual and religious locations/functions are exempt from disposal fees.

All other Tribal special events (including but not limited to: powwows, Earth Day, Tribal/community outreach events, etc.) will be required to pay for collection services. The fees will be based on the total estimated volume of containers issued and in accordance with current fees at Rolling Meadows Landfill and the Jackson County Transfer Station. For individuals and non-departmental requests, payment is due at time of request. For Tribal Departments, fees will be invoiced.

Pick-up sized load	\$20.00
Large trailer-sized load	\$80.00
Larger than trailer	Cost of tipping fee

**PRAIRIE BAND POTAWATOMI NATION
 PLANNING AND ENVIRONMENTAL PROTECTION
 Application for Special Event Waste Disposal and Recycling**

All requests for special event waste disposal service are to be made through the PBPN Division of Planning & Environmental Protection and will only serve special events within the Potawatomi Reservation.

For individuals and non-departmental requests, payment is due at time of request. For Tribal Departments, fees will be invoiced.

- No refund will be issued once items have been removed.
- Staff reserves the right to assess quantity and re-evaluate the cost of service.

Applicant Name:	Date:	
Applicant Address:	Phone:	
<i>By signing this application you are accepting responsibility for the cost of disposal and acknowledgement of policies stated above:</i>		
Applicant Signature:		
Rate Exemption Section (Exemption guidelines listed on policy)		
Are you applying for an exemption?		
Name or brief description of event:		
Applicant is a PBPN Enrolled Member or member of federally-recognized Indian Tribe:		
Affiliation:		
If you check yes, please provide enrollment #:		
For Office Use Only:		
Application Received:	Eligible for exemption:	Payment type:
Number and Type of Containers Provided		
Date of Delivery:		
Date of Removal:		
Staff Signature:		